

## Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

2:10pm – 4:00pm

**Room 3-142**

### Minutes 02/08/18

2:10pm – 4:00pm

**Room 3-142**

*Meetings of the Academic Senate are open to all members of the public. Materials are posted on the meeting page of the Senate website.*

No.	Item/Topic	Presenter	Time	Action
1	Call to Order			Procedure
2	Introductions Anne Nicholas is filling in for Lale		1	Information
3	Adoption of Agenda Add 7.5. Program Review Oral Presentation- Objective & Location		1	Approved unanimously
4	Adoption of Consent Agenda		1	Approved unanimously

#### Consent Agenda

*All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.*

4.1	Approval of Minutes: 01/25/18 Approved			
-----	---	--	--	--

#### Public Comment

5	Questions/comments on non-agenda items Monica: there will be an all-faculty meeting Feb 13, 3-4:30 Lezlee: as part of the Black History Month program, Dr. Dana Berry will present on Feb 13 on "Recognizing all Americans"	Public	5	Information
---	---	--------	---	-------------

	Candice: where are we regarding budget for hiring FT faculty? CSM and Skyline are already moving on this. Suggestion: Invite College President to next meeting.			
<b>Regular Reports</b>				
6.1	President's report: Leigh Anne Shaw wants to hold campus forum for Feedback on Revision of Evaluation Forms. Proposed dates: March 15 of April 5 <sup>th</sup> . Division reps, please email Diana by Feb. 15th.	Tedone	5	Information
6.2	Treasurer's report Checking account balance: \$8217.33 Savings account balance: \$25.01	Aranyakul	5	Information
6.3	Curriculum Committee Candice and Katie: ASCCC reps conducting training Friday 2/8/18 9:30-11:30am.	Nance/Schertle	5	Information
6.4	Professional Development No report	Erickson	5	Information
6.5	ACES a. First lecture in the equity series was held 2/7/18. Room was packed. b. Almost done with the resolution on Equity. It will be brought to senate on 3/8/18 c. Invited Jeremiah Sims and Lasana Hotep, Equity Coordinators at CSM and Skyline, on 2/15/18, in 6-101/102. This will be a good opportunity to get input on what we'd like Cañada's position to be.	Taveau	5	Information
<b>Senate Business</b>				
7.1	Online Teaching Training for Faculty and the Faculty Checklist for Successful Online Teaching. a. Alison Hughes and Lezlee Ware distributed handout with recommendations for successful online	Ware	25	Information

	<p>teaching. Please review it and offer suggestions if applicable.</p> <p>b. Information and Q/A about QOLT (Quality Online Learning and Teaching): The question of paying faculty for getting online training came up. Annie: in the past, faculty got paid for taking STOT training. Monica shared that at District Academic Senate, Leigh Anne relayed information from the District (Kathy Blackwood) reporting that “As of Fall 2017, the SMCCCD has spent over \$137,000 compensating faculty for attending workshops to train in Canvas.” <a href="https://smccd.edu/academicssenate/files/Money%20Saved%20from%20Adoption%20of%20Canvas.pdf">https://smccd.edu/academicssenate/files/Money%20Saved%20from%20Adoption%20of%20Canvas.pdf</a> Faculty were surprised to hear this—not aware of anybody being paid for Canvas training. Lezlee will follow up on this.</p> <p>c. A session on online teaching is scheduled for March flex.</p>			
7.2	<p>Approve Flex Day Agenda</p> <p>Dayo presented a draft agenda. She said that all workshop requests were accommodated. The only reason why a request may not get on the agenda is if there are too many proposals (and in this case, the proposal will be rolled over to the next flex day).</p> <p>General comment: faculty do not want competing sessions on the same theme to be offered in the same time-slot.</p>	Diggs	10	<p>Motion to approve draft agenda: failed due to lack of a second.</p> <p>Motion to request that final agenda come back to senate for approval at next meeting: Approved.</p>
7.3	<p>Adding adjunct faculty senator to Academic Senate (Bylaw Article III, Section 3)</p> <p>Q: was this suggested by an adjunct? A: No</p> <p>Comments/ideas:</p> <p>a. Adjunct participation in Academic Senate is welcome and encouraged, but since adjuncts do not get paid to serve,</p>	Tedone	10	Discussion

	<p>the position may remain vacant (which may actually reflect badly on adjuncts).</p> <p>b. Have an Academic Senate meeting on the required fall flex day.</p> <p>Diana will forward proposed changes to senators.</p>			
7.4	<p><b>Administrator Evaluations</b></p> <ul style="list-style-type: none"> <li>Evaluations of Deans, VPs, President, Directors?</li> </ul> <p>Used to have in past (1990s). Dean's pick own evaluation committee (issue)</p> <p>Currently have "360 evaluations"</p> <ul style="list-style-type: none"> <li>Not <b>anonymous</b> <ul style="list-style-type: none"> <li><u>Faculty are anonymously evaluated by students</u></li> </ul> </li> </ul> <p>Unlikely to get honest evaluations under this process</p> <ul style="list-style-type: none"> <li>Doesn't provide opportunity for constructive criticism</li> <li>Not done on regular basis</li> </ul> <p>Student Services done by PRIE Office, not comfortable with this</p> <p>Should work with District IT instead of PRIE Office.</p> <p>What are accreditation standards?</p> <ul style="list-style-type: none"> <li>By who? Only those directly under? How do we determine this in cases like Dean of PRIE?</li> <li>What do other college do?</li> <li>Do we want to pursue this?</li> <li>Next steps?</li> </ul> <p>We want administrators to have evaluation process that includes all faculty and staff that the administrator reports to.</p> <p>Next step: gather input from divisions</p>	Tedone	15	Discussion
7.5	<p><b>Program Review Oral Presentation- Objective &amp; Location</b></p> <p>Lezlee introduced the topic, representing faculty from H&amp;SS division, where this originated: why is an oral presentation needed and why was it shifted to IPC?</p> <p>Program review is under faculty purview (10+1).</p>		15	Discussion

	There may be value in making oral presentations, perhaps to an even larger audience than IPC.			
<b>Other Reports, Meetings and Deadlines</b>				
8.1	Upcoming Governance Meetings A. Professional Learning Committee- Meets once a month B. Curriculum Committee- Feb. 9th C. ACES- Feb. 20th D. IPC- March 2nd E. Planning and Budgeting Council (PBC)- Feb. 21st			
8.2	Upcoming Events:			
9	Adjourn	Tedone		Action
	Next Meeting Spring agenda items: Accreditation, Professional learning for faculty; Guided Pathways & meta-majors; OER and Z degrees; Multiple Measures			

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Cañada College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

**Academic Senate for the 2017 – 2018 academic year:**

President: Hyla Lacefield; Vice President: Diana Tedone; Secretary: Monica Malamud; Treasurer: Sarah Aranyakul; Curriculum Committee: Candice Nance/Katie Schertle; Professional Development: Denise Erickson; Humanities and Social Sciences Division: Doniella Maher; Science and Technology Division: vacant; Business, Design & Workforce Division: Lale Yurtseven; Athletics, Library and Learning Resources: Marie Varelas; Student Services/Counseling: Daryan Chan